



It's time to apply for the University-wide Child Care Scholarship! Open July 11 through August 8, 2018

The next scholarship cycle applies to the period July 1, 2018, through June 30, 2019. People who receive an award will be able to claim eligible child care payments made during this period.

Please note the following:

- This application will be hosted online on PeopleSoft. It will be open on **July 11 through August 8**. Please login to PeopleSoft via hr.harvard.edu with your HarvardKey, click on the “My Benefits” tile, choose the “Child Care Scholarships” drop-down menu on the left-hand side and select “Application”. It should take less than 20 minutes to complete.
- The application must be **submitted online by 11:59PM on August 8, 2018** and your supporting documentation **received or postmarked by August 8, 2018**.
- This is the only time we will accept applications for this cycle for those hired before 7/31/2018.
- A smaller second round will be available to those hired after 8/1/2018 through early September (open 8/29 - 9/12/18).
- In order to be eligible for a child care scholarship the following **five criteria must be met**. Only one application will be processed per family.
 1. **YOU must** be on a regular Harvard payroll, working 17.5 hours or more per week, and eligible for full active benefits; AND
 2. **YOU must** be in one of the following positions:
 - Administrative and Professional (exempt) Staff (paycode PFX, employee class A)
 - Non-Union, non-exempt support staff (paycode PON, employee class A/S)
 - Other Academic/Research or Teaching faculty (paycode MFC, employee class O)
 - Ladder faculty with children aged over 6 years (paycode MFC, employee class J/F)
 - Employee Postdoctoral Fellow (paycode MIP, employee class Y)
 - Stipendee Postdoctoral Fellow (paycode MEP, employee class Z) ; AND
 3. **YOU will have** child care expenses for one or more children aged under 13 (born after September 1, 2005) during the scholarship cycle (7/1/2018 – 6/30/2019).

AND

4. If you have a spouse/qualified domestic partner, **s/he must** be currently, formally occupied for at least 15 hours per week. Documentation of employment, formal volunteer/intern position, or student status will need to be provided.
Disability (or caring for a disabled person) also qualifies.

AND

5. **Your household will have** a total projected gross household income for the period of 7/1/2018 – 6/30/2019 under the following income caps according to family size (number of children aged under 13 years):

1-child	< \$130,000
2-child	< \$140,000
3-child	< \$150,000
4 or more children	< \$160,000

Single parent households also get a \$10,000 adjustment (by the Office of Work/Life).

More information can be found on [HARVie](#) including a short audio presentation on the whole child care scholarships program and an extensive [FAQ with a program timeline](#).

Questions, please email childcare_scholarships@harvard.edu